



Major Emergency Guidelines

If there were an instance where we needed to evacuate the entire school in a short period of time (which would not allow sufficient time for parents or guardians to pick students up at school), the following guidelines should be followed:

Please note: New Vista has selected its own evacuation spots (included at the end of these instructions). These are temporary locations that are safe and easily accessible for parent pick-up. If an overnight evacuation spot is needed, the school will rely on the evacuation locations identified by the Orange County Sheriff department.

If our temporary evacuation site is not available, we will defer to a site identified on the Sheriff's website and inform parents through One Call Now and Constant Contact. These locations can be found at: <https://ocsheriff.gov/commands-divisions/field-operations-investigations-command/emergency-management/resources-during>

Procedures:

1. The School will send out a "One Call Now" and "Constant Contact" informing parents of the school evacuation and the location and time to pick up their student.
2. Information will also be posted on the "News Now" tab on the school's website
3. Staff will form a line by the front door with their vehicles (and the school vans). Students will be dismissed by class and be directed to a vehicle.
4. New Vista will provide evacuation location directions via email and/or printed paper to all staff and drivers. The school will provide "Identifying Stickers" to all drivers to distribute to students and staff.
5. The School will inform all transportation companies of the evacuation and pick-up location.
6. Once at our evacuation site, New Vista students and staff will stay together. Depending on the time of evacuation, students will report to that period's teacher. For example, if an evacuation occurred at 10:30, all students would report to their 3rd period teacher once at the evacuation site for proper attendance checks and roll-call.
7. Coordinated and orderly release of students to parents will occur. Mr. Lowenthal, (with back-up support from Mrs. Sharma, Ms. Carrillo, Ms. Nickell, and Mrs. Carter) will be in charge of releasing students to parents and updating the master student roster.
8. The School will inform students and staff later that day if the campus will be open the following day(s).



Emergency Contacts:

- OC Sheriff: 949-770-6011
- Sheriff's Non-Emergency Dispatch (714) 647-7000
- Orange County Fire Authority: (714) 573-6000
- CDC: 800-232-4636
- Cal Osha: (800) 963-9424
- Red Cross: (213)-739-5200
- OC Gov: (855).886.5400
- Los Angeles Emergency Dept.:(213)-484-4800
- Orange County Regional Center: (714)-796-5183

New Vista Contacts:

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| • Bill Bermingham: 949-632-3994 | billberm@newvistaschool.org |
| • Juhi Sharma: 949-291-7330 | jsharma@newvistaschool.org |
| • Tyler Lowenthal:858-504-1097 | tlowenthal@newvistaschool.org |
| • Sandi Carter: 714-604-8052 | scarter@newvistaschool.org |
| • Amelia Gonzalez: 714-924-2372 | agonzalez@newvistaschool.org |
| • Colleen Verruto: 949-701-9295 | cverruto@newvistaschool.org |
| • Nicholas Roach: 714-512-4199 | nroach@newvistaschool.org |



Evacuation sites:

North: If we have to evacuate north (Towards Los Angeles)

1. Location A: **South Coast Plaza** (by Maggiano's) Bristol & Sunflower
3333 Bristol St, Costa Mesa, CA 92626
2. Location B: **Old Ranch Country Club** (562) 596-4425
3979 Lampson Ave, Seal Beach, CA 90740

South: If we have to evacuate south (Towards San Diego)

1. Location A: **Laguna Hills Community Center** (949)-707-2680
25555 Alicia Parkway. Laguna Hills, CA. 92653
2. Location B: **Dana Point Marina** (Meet in parking lot by El Torito)
24700 Dana Point Harbor Dr, Dana Point, CA 92629

West: If we have to evacuate west (Towards the Ocean)

1. Location A: **Laguna Hills Community Center** (949)-707-2680
25555 Alicia Parkway. Laguna Hills, CA. 92653
2. Location B **Laguna Niguel YMCA** (949) 495-9622
29831 Crown Valley Pkwy, Laguna Niguel, CA 92677

East: If we have to evacuate east (Towards the Mountains)

1. Location A: **Crean Lutheran High School** (949) 387-1199
12500 Sand Canyon Ave, Irvine, CA 92618
2. Location B **Tustin Ranch Golf Club** (714) 730-1611
12442 Tustin Ranch Rd, Tustin, CA 92782