PARENT VOLUNTEER HOURS

2017-18 School Year

1. Please use this form to keep track of the required minimum **10 volunteer hours** per student for this school year.
2. If you have more than one student enrolled at NVS, please use a new form for each of your students.
3. When you have volunteered the **10 hours per student**, please return the form to the office to Mrs. Bartram.
4. **ALL HOURS MUST BE COMPLETED BY FRIDAY, JUNE 15, 2018.**
5. You do not need to keep track of hours if you go over the 10 hour required per student.
6. We suggest that you make a copy of the completed form before you turn it in to the office or we will be happy to make a copy for you.
7. For your time to count towards your commitment, it must be an ***approved*** activity by NVS administration or Parent Guild.
8. **Please note that as stated on the 2016-17 Enrollment Contract under Annual Campaign and Volunteerism**: *"I acknowledge and agree to support the Annual Giving Campaign and agree to donate a minimum of 10 hours per student to activities coordinated by school administration and Parent Guild.* ***If you do not fulfill this obligation you will be assessed a $500.00 fee per student."***
9. **If this form is NOT turned in by Friday, June 15, 2018 you will be invoiced as specified above.**

Student's Name: _____ **Parent's Name:** _____

DATE OF EVENT	EVENT NAME	TIME IN	TIME OUT	TOTAL HOURS	APPROVED SIGNATURE (PERSON IN CHARGE OF EVENT)

Total Volunteer Hours for the 2017-18 School Year: _____ _____

PLEASE COMPLETE YOUR VOLUNTEER HOURS PRIOR TO JUNE 15, 2018